(**SCHEDULE**)

**FORM D**

**PROOF OF CLAIM BY** **A WORKMAN OR AN** **EMPLOYEE**

(*Under Regulation 9 of the Insolvency and Bankruptcy* (*Fast Track Insolvency Resolution Process for Corporate Persons*) *Regulations, 2017*)

[*Date*]

To

The Interim Resolution Professional / Resolution Professional

[*Name of the Insolvency Resolution Professional* / *Resolution Professional*]

[*Address as set out in public announcement*]

From

[*Name and address of the workman* / *employee*] **Subject**: Submission of proof of claim.

Madam/Sir,

[*Name of the workman* / *employee*], hereby submits this proof of claim in respect of the fast track process in the case of [*name of corporate debtor*]. The details for the same are set out below:

|  |  |  |
| --- | --- | --- |
| **PARTICULARS** | | |
| 1. | NAME OF WORKMAN / EMPLOYEE |  |
| 2. | PAN NUMBER, PASSPORT, THE IDENTITY CARD  ISSUED BY THE ELECTION COMMISSION OF INDIA OR  AADHAAR CARD OF WORKMAN / EMPLOYEE |  |
| 3. | ADDRESS AND EMAIL ADDRESS (IF ANY) OF  WORKMAN / EMPLOYEE FOR CORRESPONDENCE |  |
| 4. | TOTAL AMOUNT OF CLAIM  (INCLUDING ANY INTEREST AS AT THE FAST TRACK  COMMENCEMENT DATE) |  |
| 5. | DETAILS OF DOCUMENTS BY REFERENCE TO WHICH THE CLAIM CAN BE SUBSTANTIATED. |  |
| 6. | DETAILS OF ANY DISPUTE AS WELL AS THE RECORD  OF PENDENCY OR ORDER OF SUIT OR ARBITRATION PROCEEDINGS |  |
| 7. | DETAILS OF HOW AND WHEN CLAIM AROSE |  |
| **PARTICULARS** | | |
| 8. | DETAILS OF ANY MUTUAL CREDIT, MUTUAL DEBTS,  OR OTHER MUTUAL DEALINGS BETWEEN THE  CORPORATE DEBTOR AND THE CREDITOR WHICH  MAY BE SET-OFF AGAINST THE CLAIM |  |
| 9. | DETAILS OF THE BANK ACCOUNT TO WHICH THE  AMOUNT OF THE CLAIM OR ANY PART THEREOF CAN  BE TRANSFERRED PURSUANT TO A RESOLUTION PLAN |  |
| 10. | LIST OF DOCUMENTS ATTACHED TO THIS PROOF OF  CLAIM IN ORDER TO PROVE THE EXISTENCE AND  NON-PAYMENT OF CLAIM DUE TO THE WORKMAN /  EMPLOYEE |  |

|  |
| --- |
| Signature of workman / employee or person authorised to act on his behalf  [*Please enclose the authority if this is being submitted on behalf of workman* / *employee*] |
| Name in BLOCK LETTERS |
| Position with or in relation to creditor |
| Address of person signing |

**AFFIDAVIT**

I, [*name of deponent*], currently residing at [*insert address*], do solemnly affirm and state as follows:

1. [*Name of corporate debtor*], the corporate debtor was, at the fast track commencement date, being the \_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_ 20\_\_, justly and truly indebted to me in the sum of Rs. [*insert amount of claim*].
2. In respect of my claim of the said sum or any part thereof, I have relied on the documents specified below: [*Please list the documents relied on as evidence of claim*]
3. The said documents are true, valid and genuine to the best of my knowledge, information and belief.
4. In respect of the said sum or any part thereof, I have not nor has any person, by my order, to my knowledge or belief, for my use, had or received any manner of satisfaction or security whatsoever, save and except the following:

[*Please state details of any mutual credit, mutual debts, or other mutual dealings between the corporate debtor and the creditor which may be set*-*off against the claim*.]

Solemnly, affirmed at [*insert place*] on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ day, the \_\_\_\_\_\_\_\_\_\_day of\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_\_

Before me,

Notary/ Oath Commissioner

Deponent's Signature

**VERIFICATION**

I, the Deponent herein above, do hereby verify and affirm that the contents of paragraph \_\_\_ to \_\_of this affidavit are true and correct to my knowledge and belief and no material facts have been concealed therefrom. Verified at \_\_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_ 201\_\_

Deponent's Signature